

Vestry Meeting February 13, 2008

The meeting, held at Betsy Blagdon's house, came to order with a prayer at 7:30 pm. Present were Margaret Hummel, Joan Brandmahl, Betsy Blagdon, Lee Hatfield, John McDargh, Betty Murray, David Queenan, Ginny DiMarco, Chris Meyer and Richard Pearce.

Vestry Minutes and other matters

The Vestry voted to accept the minutes of the January 9, 2008 vestry meeting unanimously.

The Vestry ratified Betsy Blagdon's position as Treasurer and signatory to the St. Paul's bank accounts. The Vestry also ratified Chris Meyer's position as Assistant Treasurer.

Treasurer's Report

The Treasurer's Report was presented by Betsy Blagdon. We may want to think about getting a new copier; right now we are paying a lease and a fee for extra copies. Betsy suggests that we revise the 2008 budget to show how we plan to use the \$8,000 we had set aside for Gretchen's health insurance. Betsy has created new reimbursement forms and sent them to everyone. The Treasurer's Report was accepted by a unanimous vote of the Vestry.

Election of Delegates to Convention and Deanery

Phil Whitbeck has resigned as Diocesan Convention delegate and as representative to the Charles River Deanery. We need two delegates to Diocesan Convention and one representative to the Deanery. Betsy Blagdon is interested in being Deanery representative. It was suggested that perhaps Tim Dunn or Leigh Powers might be interested in being representative to Diocesan Convention; also, Betty Murray or Chris Meyer could act as representative because they will be there for other reasons. It was moved that Betsy Blagdon be appointed representative to the Deanery and that Betty Murray and Leigh Powers be appointed Convention delegates (pending Leigh's acceptance of the position). The motion was approved.

First Sunday Plate Goes to the Outreach Committee

It was moved that the plate collection from the first Sunday of each month should go to the Outreach Committee. The motion passed unanimously.

Approval of Letter of Agreement with Rev. Gretchen Grimshaw

Rev. Gretchen Grimshaw has agreed to accept the position of Priest-in-Charge at St. Paul's. A Mutual Covenant of Ministry is waiting to be signed by Gretchen. She will work 30 hours per week and will be paid 3/4 of the Total Clergy Compensation.

She will receive 4 weeks paid vacation and 2 weeks (paid) for Continuing Education. She will also receive 2 weeks of Family Leave, which she can use at her discretion. If she takes Family Leave, she will find supply Clergy for us.

The Vestry adopted a Housing Allowance Resolution designating 12% of the TCC for Rev. Gretchen Grimshaw as a Housing Allowance within the meaning of Section 1.107 of the IRS Code. We need to do this annually.

A motion was made to accept Gretchen's contract; it passed unanimously and with a huge sense of relief!

Report on Lent and Holy Week

Gretchen has proposed a number of exciting events to take place through Holy Week. These include: Taize Prayer on Wednesday; Maundy Thursday supper and service; Good Friday – Children's service at Grace; St. Paul's open for prayer in the afternoon; Tenebrae service in the evening; Holy Vigil on Saturday; Easter – one service at 10:30 am.

The Vestry agreed to help Gretchen as much as possible to lead these activities.

Organizational Chart

The Organizational Chart has been revised. Ginny DiMarco and John McDargh will lead Spirituality; Chris Meyer will handle personnel and schedule reviews with staff.

Vestry Retreat

The Vestry Retreat will be held on Saturday, April 19th from 9 am – 3 pm at the Sisters of St. Anne of Bethany in Arlington, or at Boston College.

The objectives of the Retreat will be to:

- get to know Gretchen
- get to know each other
- plan for next year
- work on community-building

Employee Raises and Reviews

Reiko needs a review; she was supposed to have one in December. Joan will schedule a meeting with Reiko, Gretchen and some members of the choir.

Gretchen will receive a review after two years.

Parish secretary Diane Post is leaving mid-summer.

The employee raises that were included in the 2008 Budget, presented at the Annual Meeting, were approved by unanimous vote.

Property

Rectory apartment tenant Maria Munar needs a new refrigerator. The vestry moved that Manfred Hummel be permitted to spend up to \$800 on a new refrigerator. The motion was approved.

Lawn Care: Inside Sexton Al Totten has offered to do the lawn care for the church. Richard Pearce is going to get estimates from Al Totten, the Torcasios and Joan's landscaper Kenny.

The asphalt on the front walk is cracking and needs to be repaired.

Miscellaneous

John McDargh will make ID tags on lanyards in time for Gretchen's first Sunday, Palm Sunday.

Upcoming Vestry Meetings

- March 26th at Lee Hatfield's
- April 23rd at Richard Pearce's
- May 28th at Joan Brandmahl's new home
- June 25th at John McDargh's

The meeting adjourned at 9:50 pm.

Respectfully submitted,
Lee Hatfield, Clerk.